

**BROOKLYN COLLEGE**  
**POLICY COUNCIL**

**Minutes of the**  
**March 13, 2024 General Meeting**  
**5:00pm, Gold Room, Student Center**

**Present:** President Michelle J. Anderson, Vice President Ronald Jackson, Vice President Todd Michael Galitz, Dean Qing Hu, Interim Dean Philip Napoli, Dean Maria Scharron-del Rio, Associate Dean James Eaton, Professor Jillian Cavanaugh, Professor Douglas Cohen, Professor Beth Evans, Professor Namulundah Florence, Professor Mona Hadler, Professor Mobina Hashmi, Professor James Lynch, Professor Tim Shortell, Professor Malka Simon, Professor Sophia Suarez, Professor Patricia Antonello, Noam Abrahams (USG), Huda Ayaz (USG), Shannon Dyett (USG), Carrie Ebbin (USG), Cynithia George (USG), Royta Iftakher (USG), Dylan Karlowski (USG), Darla Moise (USG), Ajadah Simms (USG), Milada Sirota (USG), Patricia Colmenero Alcantara (GSO), Jamie Jones (GSO).

**Absent:** Senior Vice President Alan Gilbert, Interim Provost April Bedford, Interim Dean Stephanie Jensen-Moulton, Dean Peter Talias, Professor Joseph Entin.

**Non-voting:** Fouad Altaffi, Fatimah Alwaqza, Dana Babayev, Robert Echevarria, Miguel Figueroa, Aharon Grama, Ariel Homayoonfar, Sadiya Hoque, Naomi Hymowitz, Taseen Islam (USG), Joan Joseph (USG), Cyle Paul, Jesus Perez.

1. President Michelle J. Anderson called meeting to order at 5:03 p.m.
2. President Anderson announced that Interim Provost April Bedford is collaborating with Chief Librarian Mary Mallery to open access to the Library's basement. The College is in the process of replacing former Executive Legal Counsel Sarah Luke; meanwhile, Vice President Lillian O'Reilly, CUNY Central's Office of the General Counsel, and President Anderson will collectively oversee Legal Affairs and Diversity, Equity, and Inclusion.
3. Professor Namulundah Florence moved to approve December 13, 2023 minutes. Associate Dean James Eaton seconded. Unanimously approved.
4. President Anderson reported on Governance and Policy, including discussions on the Henderson Rules, academic integrity policies, and PACS drafting bylaws for Policy Council consideration.
5. Professor Mobina Hashmi asked why CUNY Central proposed amendments to the Henderson Rules and sought clarity related to club events. President Anderson promised

to circle back after discussing with CUNY Central. Vice President Ronald Jackson noted that club behavior is covered by the Brooklyn College Club Handbook.

6. President Anderson referred academic integrity concerns to the Faculty Council Committee on Academic Integrity. Professor Tim Shortell agreed to bring to the committee the request to address students' notice of appeal processes and standards of proof.
7. Professor Hashmi reported on Fiscal, Infrastructure, and Planning, covering scheduling challenges, budgets, food services, and reporting facilities issues.
8. Associate Dean James Eaton provided an oral report on Faculty-Student Relations. The Committee provided a listening session for the Strategic Plan Steering Committee.
9. Vice President Todd Michael Galitz reported on External Relations, focusing on government relations and lobbying. Professor Hashmi proposed expanding relations with community groups, President Anderson requested that the folks send any suggestions to Vice President Galitz.
10. Professor Hashmi expressed Muslim students' concerns about perceived lack of support from the administration following an incident where Councilmember Inna Vernikov attended a student organized rally with a firearm. President Anderson condemned Councilmember Vernikov's action as illegal and dangerous, with her statements on the matter recorded in Faculty Council meetings, The Vanguard (local student newspaper), and the national press.
11. Carrie Ebbin (USG) addressed concerns about conversion days affecting student scheduling and requested clear policies and accommodations. President Anderson referred the topic to the Governance and Policy committee.
12. President Anderson opened the floor for discussion on the crime reporting procedure document draft, with suggestions for formatting and content improvements from Dylan Karlowski (USG). Robust dialogue followed.
13. President Anderson adjourned the meeting at 6:01 p.m.

BROOKLYN COLLEGE  
**Policy Council Standing Committee on Governance and Policy**

**Friday, March 8, 2023, 4:00 P.M.**

*Attendees: President Michelle J. Anderson, Interim Provost April Bedford, Professor James Lynch, Professor Namulundah Florence, Ajadah Simmons, Milada Sirota, Aharon Grama, and Sadiya Hoque*

1. A robust discussion on enforcing the Henderson Rules was conducted, with concerns raised about the transparency of ongoing investigations. It was confirmed that measures are being taken to address these concerns, although the outcomes are not publicly disclosed due to the sensitive nature of the reports.
  - a. CUNY Central is presently in the process of amending the Henderson Rules.
2. The committee reviewed CUNY's academic integrity policy and agreed to refer concerns about academic integrity to the Faculty Council Committee on Academic Integrity.
  - a. The current academic integrity process lacks transparency for students. The committee highlighted:
    - i. The need for the notice of allegation to include information about the appeals process for students.
    - ii. Clear articulation of the standard of proof is necessary.
  - b. The committee recommended that USG/GSO direct academic integrity concerns to the Faculty Council Committee on Academic Integrity.
3. The committee raised the idea of PACS developing its own bylaws that Policy Council could consider.
  - a. PACS is actively prioritizing the development of bylaws to establish internal structures for staff representation.

BROOKLYN COLLEGE  
Policy Council Standing Committee on Fiscal, Infrastructure, and Planning  
Tuesday, March 5, 2024, 4:00 P.M.

- Committee Discussion
  - Course scheduling
    - Difficulty with using ESCP and viability of Coursedog as an alternative system
      - Reporting tools would need to be made available in Coursedog
      - Registrar has preference for ESCP over Coursedog and may know system better
      - Could do pilot or simulation with Coursedog for a few departments volunteering to gain feedback
  - Capital and operating budgets in context of student success
    - Budgeting should be made available for new faculty hires that need green cards
      - Couldn't proceed due to budgetary constraints last fall
    - Process should be clearer with a policy in place for agreements and commitments for hires and new spaces (ex. Labs)
      - Governance and Policy subcommittee may be a good starting place for further discussion
  - Cafeteria and food services
    - Food trucks offer a variety of food but a bit expensive
      - Define process of how vendors are chosen especially when local vendors are available on Bedford avenue
    - RFPs have been sent out for vendors offering affordable food via counter kiosks as well as the Cafeteria space
    - Hot water work is pending to be completed in Spring 2024
      - Discussion and selection led by Food Services Selection Committee
      - What kind of input is being asked for cafeteria vendors?
    - Student center run coffee shop in SUBO would be useful
      - Idea was not implemented in the past
  - Reporting Facilities problems
    - Use 5885 hotline to report any emergencies and problems
      - Concern exists due to lack of adequate staff to respond to all requests through BC Navigator or external submission form
      - More communication and signage about work being done would be helpful
    - Finishing capital projects involving roof and steam pipes will solve a lot of problems
    - University upgrading Archibus work request system to allow use of work tablets in the field
    - University Vice Chancellor wants capital projects to be completed 90% on time
      - Staffing at CUNY campuses and service contracts should be consistent for all campuses
      - Efforts being made to centralize resources and services for better coordination
    - University received additional allocations for decarbonization with Brooklyn College included in the initiative
    - Brooklyn College looking to have a space management consultant come in to reassess proper usage of spaces
    - Provide more opportunities for Facilities staff to develop professionally
    - BC web central portal is going to be eventually discontinued

## **Policy Council External Relations Committee Report**

**March 13, 2024**

- The External Relations Committee met on March 11 and discussed Brooklyn College's government relations and lobbying efforts. Ludovic Leroy, Director of Strategic Partnerships and Institutional Support in the Brooklyn College Foundation, joined the meeting as a guest. (Mr. Leroy is also currently serving as Interim Assistant Vice President for Marketing and Communications.)
- The Committee reviewed the range of ongoing lobbying and government relations activities undertaken to maximize support for Brooklyn College. These include year-round engagement with elected representatives responsible for city, state, and federal budgets. President Anderson and Mr. Leroy meet regularly with officials to educate them about Brooklyn College and to request support for priority funding needs for the College and CUNY.
- The Committee discussed specific lobbying efforts for Brooklyn College for the New York State budget that is scheduled to be completed by April 1. President Anderson and Mr. Leroy have made multiple trips to Albany in the past month to meet with legislators and urge full funding for mandatory costs increases, labor contracts, and critical facilities projects. In addition to lobbying trips in Albany, they meet regularly with elected representatives in their district offices and occasion campus visits. The recent schedule has included multiple discussions with State Senator Andrew Gounardes, who chairs the Committee on Budget and Revenue.
- The Committee also discussed how the combined efforts of administration, faculty, students, and alumni voicing unified support for Brooklyn College and CUNY priorities has a positive influence on state lawmakers.
- Local government meetings have included discussions with Brooklyn Borough President Antonio Reynoso. A legislative breakfast with the entire Brooklyn delegation is also scheduled for this week. Brooklyn College's federal appropriations requests are currently pending; these follow meetings with Senators Charles Schumer and Kirsten Gillibrand.
- The Committee was also informed that Brooklyn College will soon be publishing an economic impact study that demonstrates the college's impact on the local economy. The findings further support the case that government investment in Brooklyn College returns significant economic benefits to New York City.